| ALCALDÍA MAYOR DE BOGOTÁ D.C. SECRETARÍA DE INTEGRACIÓN SOCIAL | PROCESO PRESTACIÓN DE SERVICIOS SOCIALES<br>FORMATO LISTA DE VERIFICACIÓN DE LIMPIEZA, DESINFECCIÓN Y ACCIONES CORRECTIVAS | Código: FOR-PSS-068<br>Versión: 1<br>Fecha: Memo Int 33907 – 15/06/2018<br>Página: 1 de 4 |
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**1. NOMBRE DE LA UNIDAD OPERATIVA:** Centro Comunidad de Cuidado San José

**MES:** FEBRERO **AÑO:** 2025

**2. Nombre del responsable del diligenciamiento:**
Diana Ortega Rojas

| 4. Áreas, alimentos, espacios o elementos a considerar *según la unidad operativa* | 3. Semana Uno del 1 al 2 | | | | | | | 3. Semana Dos del 3 al 9 | | | | | | | 3. Semana Tres del 10 al 16 | | | | | | | 3. Semana Cuatro del 17 al 23 | | | | | | | 3. Semana Cinco del 24 al 28 | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | L | M | M | J | V | S | D | L | M | M | J | V | S | D | L | M | M | J | V | S | D | L | M | M | J | V | S | D | L | M | M | J | V | S | D |
| **COCINA** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Pisos | | | | | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 1 | 1 | 2 | 1 | | |
| Paredes | | | | | | 1 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 1 | | |
| Techos | | | | | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | | |
| Ventanas-anjeo | | | | | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | | |
| Puertas | | | | | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | | |
| Mesones | | | | | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | |
| Canecas | | | | | | 1 | 1 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 1 | | |
| Neveras | | | | | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | | |
| Estufa | | | | | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | | |
| Lavaplatos | | | | | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 2 | 1 | 1 | | |
| Trampa de grasas | | | | | | | | | | | | | | | 1 | | | | | | | | | | | | | | | | | | | | |
| Congelador | | | | | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | | |
| Canastillas | | | | | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | |
| Licuadora | | | | | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | |
| Menaje | | | | | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | | |
| Utensilios | | | | | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | |
| Frutas y verduras | | | | | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | |

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| 4. Áreas, alimentos, espacios o elementos a considerar *según la unidad operativa* | 3. Semana Uno del 1 al 2 | | | | | | | 3. Semana Dos del 3 al 9 | | | | | | | 3. Semana Tres del 10 al 16 | | | | | | | 3. Semana Cuatro del 17 al 23 | | | | | | | 3. Semana Cinco del 24 al 28 | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | L | M | M | J | V | S | D | L | M | M | J | V | S | D | L | M | M | J | V | S | D | L | M | M | J | V | S | D | L | M | M | J | V | S | D |
| Abarrotes | | | | | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | |
| Huevos | | | | | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | |
| Bolsas de leche | | | | | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | |
| Bolsa de pulpas de frutas | | | | | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | |
| Estanterías | | | | | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | |
| **COMEDOR** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Pisos comedor | | | | | | 1 | 1 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | | |
| Paredes | | | | | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 2 | 1 | | |
| Techos | | | | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | | | |
| Ventanas-anjeo | | | | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | | | |
| Barandas | | | | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | | | |
| **BAÑOS** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Sanitario | | | | | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 1 | 1 | |
| Lavamanos | | | | | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 1 | 1 | | |
| Espejo | | | | | | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | |
| Pisos | | | | | | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | |
| Paredes | | | | | | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | |
| Techos | | | | | | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | |
| Ventanas | | | | | | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | |
| Puertas | | | | | | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | |
| Papeleras | | | | | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 1 | |
| Dispensadores | | | | | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | |

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|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | L | M | M | J | V | S | D | L | M | M | J | V | S | D | L | M | M | J | V | S | D | L | M | M | J | V | S | D | L | M | M | J | V | S | D |
| **CUARTO DE ALMACENAMIENTO DE RESIDUOS SÓLIDOS** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Canecas | | | | | | | 1 | | | | 1 | | | 1 | | | | 1 | | | 1 | | | | 1 | | | 1 | | | | 1 | | | |
| Pisos | | | | | | | 1 | | | | 1 | | | 1 | | | | 1 | | | 1 | | | | 1 | | | 1 | | | | 1 | | | |
| Paredes | | | | | | | 1 | | | | 1 | | | 1 | | | | 1 | | | 1 | | | | 1 | | | 1 | | | | 1 | | | |
| Techos | | | | | | | 1 | | | | 1 | | | 1 | | | | 1 | | | 1 | | | | 1 | | | 1 | | | | 1 | | | |
| Puerta | | | | | | | 1 | | | | 1 | | | 1 | | | | 1 | | | 1 | | | | 1 | | | 1 | | | | 1 | | | |
| **OTROS ELEMENTOS** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Colchonetas | | | | | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 2 | 1 | 1 | 2 | 1 | 1 | 1 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 2 | 1 | 1 | |
| Juguetes | | | | | | | | | 1 | | | | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | |
| Ambiente | | | | | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 1 | 1 | 2 | 1 | |
| Puntos ecológicos | | | | | | | 1 | | | | 1 | | | 1 | | | | 1 | | | 1 | | | | 1 | | | 1 | | | | 1 | | | |
| Elementos de aseo | | | | | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | |

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| 5. OBSERVACIONES | 6. ACCIONES CORRECTIVAS (TIEMPO PROPUESTO) | 7. RESPONSABLE(S) |
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